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***Mission and Installation  
Contracting Command***



# Multiple Award IDIQ IPT Update

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# Mission and Scope

**Mission:** Create effective and efficient processes that foster standardization and consistencies across ACC organizations as they relate to Multiple Award (MA) IDIQ actions.

**Scope:** Develop MA IDIQ policies, procedures, and templates that encompass all phases of the acquisition process, to include planning, execution, administration, and close-out.





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# Information-Gathering Conference

- Resources:
  - Army – PM CHESS
  - CECOM – S3 MATO Contracts
  - GSA – Alliant Contracts
  - Navy – Seaport Contracts
  - Professional Services Council
  - DAU
  - AMC Legal
  - DCMA
  - AMC Small Business Office
  - AMC Virtual Contracting Enterprise (VCE)



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3



# Lessons Learned

- Unmanageable number of contracts becomes burdensome
- Lack of meaningful prices for evaluation purposes (contract level)
- Requesting too much past performance information at order level
- Evaluation at order level:
  - Too complex of evaluation scheme
  - Requesting too much proposal information at order level
- For decentralized contract lack of single POC/office to administer the contracts which results in lack of consistency and uniformity at the order level





# Lessons Learned (Cont'd)

- Broad PWS/SOW at order level
- For complex orders; insufficient time to submit proposals
- Poor data collection (e.g., statistical, ceiling)
- Contract Administration to Close outs:
  - DCMA: Consistency of dates, contracting officer/contract specialist name in contract/order
  - Lack of knowledge of DFAS practices
    - ✓ Performance Based Payments
    - ✓ CLIN structure





# Best Practices

- Use of Web Portal to drive standardization
  - Template development
  - Standardized formats/metrics when possible
  - Enhance data collection
  - Standardized ordering process
  - Facilitate past performance at the order level
- Centralized repository of available ACC IDIQ contracts to eliminate duplication of effort and for tracking solicitations/orders issued.





# Best Practices (Cont'd)

- Develop a central point for contract management for decentralized contracts
  - Delegation of Procurement Authority (DPA) to order
  - Training required prior to DPA
  - Pre-award compatibility scope review
  - Forecasting tool
  - List of authorized contracting officers
- Standardized terminology
- Development of Ordering Guide - Creation of templates and standardized formats/metrics at order level when applicable
- Better defined requirements and use of an actual order requirement if possible





# Best Practices (Cont'd)

- Avoid FAR 15.3 for order evaluation
- Recurring communication
  - PMRs with contractors to identify issues, trends, and concerns at the program level
  - Provide recurring contract data from/to contract holders
- Consistent guidance when delegating ACO to DCMA
- Order Ombudsman – more robust and energized position
- Involvement of Industry early in the contract/order level
- Involvement of DCMA early in the pre-award phase





# Best Practices (Cont'd)

- More robust market research, risk assessment to determine:
  - Centralized/decentralized approach
  - Breadth of the scope of the contracts
  - Mandatory or optional use
  - Use of suites
  - Number of awards
  - Use of on/off-ramps
  - Length of contracts
  - Ceiling amounts (realistic) (management)
  - Contract administration
  - Develop contract level metrics
  - Utilization of small businesses/Realistic subcontracting goals





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# ***Questions***

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10